



Safety Management System

25th July 2024

ASSMS_OSI_082

Version 7.1

Operational Safety Instruction

Aerodrome Manual

It is the responsibility of all employers to ensure that relevant OSIs are brought to the attention of their staff. However, individuals remain responsible for their own actions and those who are in any doubt should consult their Supervisor or Manager.

1. Introduction

- 1.1** The Aerodrome Manual forms an important part of the certification process required by the Competent Authority with respect to the operation of the aerodrome. This document complies with all applicable requirements as detailed in ADR.OR.E.005 and is in accordance with the terms of the aerodrome certificate.
- 1.2** The principal purpose of the Aerodrome Manual (“The Manual”) is to describe how the aerodrome management will discharge its safety responsibilities. (Section A.3.1).
- 1.3** The Manual and its associated documents contain information relevant to the safe operation of Heathrow’s airfield. It describes the aerodrome services and facilities, the airfield management structure and responsibilities, the aerodrome safety management system, and provides references to pertinent operational procedures and standards.
- 1.4** The Aerodrome Manual is published The Aerodrome Manual is published in a number of formats:
- 1.4.1 World-Wide-Web:** the manual is published on Heathrow’s website and is accessible to the general public or aerodrome users, via www.heathrow.com/airside.
- 1.4.2 Electronic format (Email):** copies of the manual are available to aerodrome users (Airlines, Handling Agents, Service Providers, Control Authorities) via email upon request. All users are notified by means of an Operational Safety Instruction when a new version of the manual is issued.
- 1.5** A new version is in circulation and will be effective from 25th July 2024. Version 7.1 replaces Version 7.0 that was published on 20th March 2023.



2. Parties Involved

All Airside

3. Notice of Change

3.1 Changes to the Aerodrome Manual from the Previous Edition

3.1.1 The key amendments are indicated below:

- Changes in management structure and nominated personnel.

4. References

[Heathrow Aerodrome Manual](#)

5. Enquiries

Any questions regarding this Instruction should be addressed to the Heathrow Aerodrome Safety and Assurance Manager by email: airside_safety@heathrow.com.



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Document History

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v0.1	Initial Draft	17 th September 2018
v1.0	Issue	19 th September 2018
v3.3	Issue	May 2019
v6.0	Issue	28 th October 2020
v7.0	Updated to reflect new Aerodrome Manual	20 March 2023
v7.1	Updated to reflect new Aerodrome Manual	25 th July 2024

