Heathrow Leadership Group

Meeting 9

Minutes of a meeting held in the Board Room, The Compass Centre, Nelson road, Hounslow, Middlesex, TW6 2GW.

On 26 April, 2013 at 09:00

Present:	Richard Deakin	NATS
	Andrew Haines	CAA
	Keith Williams	British Airways
	Craig Kreeger	Virgin Atlantic Airways
	Colin Matthews (Chair)	Heathrow Airport Holdings Limited
	Tina Temby (admin)	Heathrow Airport Holdings Limited
Apologies:	Christoph Mueller	Aer Lingus

The minutes of the Heathrow Leadership Group meeting indicate the topics discussed and show the direction of debate, the general conclusions and actions. The minutes are not intended to be a detailed record.

Item no.	Subject		
1.	**Minutes of Previous Meeting** The minutes of Monday 28 January, 2013 were agreed.		
2.	**Short term issues** a. **Winter Resilience Update** Airport performance in the winter of 2012/13 was improved. A consultation is currently underway to improve the HADACAB process. Disruption which is forecast to last for a short period should be dealt with at the successful "HOEC" 6 hourly call. As experience grows, HADACAB should develop guiding principles (e.g. regarding relative impact on short and long haul) and standard responses to forecast disruption where possible. The possibility of developing de-icing "pads" close to the runway thresholds is being developed. If viable technically and economically, we will need to agree a commercially acceptable approach in the face of different airline priorities. We are also working to better integrate the "command and control" arrangements of the major organisations at Heathrow. It would be helpful to make more remote stands available to disembark passengers during disruption, subject to necessary approvals. b. **Runway Resurfacing** Essential nightly work to resurface the southern runway has commenced successfully and is being closely monitored.		

	c. **T2 Update** T2 is progressing to plan. At T2 and more widely across Heathrow the case for "common user systems" is gradually strengthening. The group agreed to encourage their respective IT teams to engage at a senior level to ensure the opportunities can be exploited efficiently. d. **Airport Licence and Operational Resilience** In the interests of resilience and good passenger service during disruption, the group discussed how best to encourage collaboration between the various organisations in the context of the new airport licence and changing passenger expectations. Transparency regarding end-to-end performance measures is likely to be helpful.		
3.	**Improvement Initiatives** The group discussed the potential benefits of Heathrow "operating to plan" and some of the hurdles to making progress with elements such as Operational Freedoms, A-CDM and Future Airspace Strategy. The group agreed that evolution in this direction was essential, but would require time, collaboration and drive from all layers in our organisations. We will investigate whether an overall "system wide" approach would accelerate progress on the individual elements.		
4.	**Capacity** a. The Airport Commission appears to be progressing with numerous submissions from Heathrow and others. b. We reviewed Heathrow opportunities to reduce noise. c. We briefly discussed the possibility of a "2 stage approach" and agreed to investigate further.		
5.	**AOB** None		
6.	**Date, Time and Venue of Next Meeting** Monday 29 July, 2013 09:00-11:00 Board Room, Heathrow Compass Centre		

Colin Matthews
Chairman